

REQUEST TO PARTICIPATE IN COMMENCEMENT CEREMONY

CRITERIA

An undergraduate matriculated at Adelphi University may receive approval to "walk" in the May Commencement ceremony even if all requirements for graduation have not been completed.

Approval by the Office of Academic Services and Retention requires that the following criteria **MUST** be met:

- ◆ The student must be within 12 credits of completion.
- ◆ The student must fulfill all remaining requirements by the end of the summer session immediately following Commencement. *Please Note: If a course needed to graduate is not offered during the summer session, the student cannot participate in the May Commencement ceremonies.*
- ◆ The student is registered for the required classes.

LAST NAME	FIRST NAME	STUDENT ID	DEGREE	MAJOR
Are you within (12) credits of completing your degree? <input type="checkbox"/> YES <input type="checkbox"/> NO		Are the courses you need for completion offered at Adelphi during the summer session immediately following Commencement? <input type="checkbox"/> YES <input type="checkbox"/> NO	Have you registered for the required classes needed (listed below)? <input type="checkbox"/> YES <input type="checkbox"/> NO	

COURSES NEEDED TO COMPLETE THE DEGREE

COURSE #	COURSE TITLE	SUMMER SESSION I OR II

REQUIRED SIGNATURES

Please note that approval is required from your Major Advisor, the Chair of your Major Department, the Dean of your School, and the Office of Academic Services and Retention, in the following order:

1. MAJOR ADVISOR	DATE	2. DEPARTMENT CHAIR	DATE
3. DEAN	DATE	4. ACADEMIC SERVICES AND RETENTION	DATE